



港青基信幼稚園(啟晴)
YMCA of HK Christian Kindergarten

2025-2026 年新生第 5 號通告

「2026-2027 學年上學期學生茶點服務安排」通告

親愛的家長：

本校為學生提供茶點服務，請各家長注意，選購教育用品或服務純屬自願。家長可按個別需要向校方選購，或可選擇透過其他途徑購買或取得有關教育用品/服務。

由於部分食品需要預先向供應商訂購，供應商才能備有足夠數量於學生享用當天送貨，而本校的工友亦需按每天用餐的學生人數，採購新鮮的食材為學生準備茶點，當中涉及不同的持分者及行政手續。故**本校未能讓家長為學生按日選餐及以單日收費**，敬請家長留意。如家長願意讓子女採用本校提供之茶點服務，敬請配合以下安排：

1. 請家長查閱每月隨「家長通訊」派發的茶點餐單，如學生對某天的食材會產生敏感，請盡早通知班主任，以便另作安排。班主任也會高度關注，按家長於「學生手冊之病歷表」內填寫的資料向學生提供適切的茶點食品，以保障學生用餐安全。
2. 半日班及全日班學生之上學期（2026 年 9 月至 2027 年 1 月）茶點費仍然維持為每月港幣 110 元正，合共港幣 550 元正，而全日班學生下午茶點費用由本校提供。茶點費用是以上學期整體計算，若有餘額將於下學期增加茶點食品之用。
4. 為配合行政安排，所有採用茶點服務之家長需一次過繳付上學期茶點費用，並請以現金繳付，恕不接受中途加入或退出，所繳付之茶點費用，除學生退學外，恕不退回。
5. 如學生退學，已繳交之茶點費用將整月退還（例如：10 月中退學，可獲退還 11 月及 12 月份茶點費）。
6. 隨函附上相關回條，敬請 貴家長於 15/6/2026 至 19/6/2026 期間回覆，並連同費用一併交予本校教職員。
7. 如不需要本校提供茶點服務，敬請家長繼續為子女自備茶點食品，茶點食物盒內應存放適量健康獨立包裝未開封小食（如：梳打餅、夾心餅、小蛋糕等）或整個已清洗未切開的水果（如：小蘋果、香蕉、提子等），請勿攜帶容易變質的食品（如：芝士、鮮奶、切開的水果、烱蛋、奶油、燒賣、含餡料包點等），以確保食品衛生。

如家長對上述安排有任何查詢，歡迎蒞臨或致電 2341 5262 與本校教職員聯絡。

此致

貴家長



黃幗彥校長 謹啟
港青基信幼稚園（啟晴）
主曆 2026 年 6 月 6 日

「2026-2027 學年上學期學生茶點服務安排」通告— 回條

敬覆者：

本人為_____班_____（學生姓名）之家長，已詳閱及明白有關

《2026-2027 年度上學期學生茶點服務安排》內容，並決定

- ☐ 採用幼稚園提供之茶點服務，並附上港幣\$ 550。
- ☐ 不採用幼稚園提供之茶點服務，本人將會為子女自備茶點食品。

此覆

貴幼稚園

家長簽署：_____

日 期：_____

* 請選擇在□內✓。



港青基信幼稚園(啟晴)
YMCA of HK Christian Kindergarten

2025-2026 年新生第 5 號通告

June 6, 2026

Notice Regarding “Student Snack Service Arrangements for the First Term of the 2026–2027 School Year”

Dear Parents,

Our school provides a snack service for students. Please note that the purchase of educational supplies or services is entirely voluntary. Parents may purchase these items from the school based on individual needs, or may choose to purchase or obtain such educational supplies/services through other channels.

As certain food items require advance orders from suppliers to ensure sufficient quantities are available for delivery on the day of service, and as our school staff must procure fresh ingredients daily based on the number of students dining to prepare snacks, this process involves various stakeholders and administrative procedures. Therefore, the school is unable to allow parents to select meals on a daily basis or charge on a per-day basis. We kindly ask for your understanding. If parents wish for their children to use the school's snack service, please cooperate with the following arrangements:

1. Please review the snack menu distributed monthly with the “Parent Newsletter.” If a student has an allergy to ingredients on a particular day, please notify the class teacher as soon as possible so that alternative arrangements can be made. Class teachers will pay close attention to this matter and provide appropriate snacks for students based on the information parents have provided in the “Medical History Form” in the Student Handbook to ensure food safety.
2. For both half-day and whole-day students, the snack fee for the first semester (September 2026 to January 2027) remains at HK\$110 per month, totaling HK\$550. Afternoon snacks for whole-day students will be provided by the school. The snack fee is calculated on a semester basis; any remaining balance will be used to enhance snack options in the following semester.
4. To facilitate administrative arrangements, all parents opting for the snack service must pay the first-semester snack fee in a single installment. Payment must be made in cash. We do not accept mid-term enrollment or withdrawal, and the snack fee is non-refundable except in the event of a student's withdrawal from the school.
5. If a student withdraws from school, the snack fees already paid will be refunded on a full-month basis (e.g., if a student withdraws in mid-October, the snack fees for November and December will be refunded).
6. A reply slip is enclosed with this letter. Please return it to a school staff along with the payment between June 15, 2026, and June 19, 2026.
7. If you do not wish to use the school's snack service, please continue to provide your child with their own snacks. The snack box should contain a moderate amount of healthy, individually wrapped, unopened snacks (e.g., soda crackers, sandwich cookies, small cakes, etc.) or whole, washed, uncut fruits (e.g., small apples, bananas, grapes, etc.). Please do not bring perishable foods (e.g., cheese, fresh milk, cut-up fruits, hard-boiled eggs, butter, siu mai, or pastries with fillings) to ensure food safety.

If parents have any inquiries regarding the above arrangements, please feel free to visit the school or contact our staff by calling 2341 5262.

Sincerely,

Principal Wong Kwok Yin

YMCA of Hong Kong Christian Kindergarten (Kai Ching)



Notice on “Student Snack Service Arrangements for the First Term of the 2026-2027 School Year” – Reply Slip-

To whom it may concern,

I, the parent of _____ (Student's Name) in Class _____, have read and understood the contents of the “Student Snack Service Arrangements for the First Term of the 2026-2027 School Year” and have decided to

- ☐ To utilize the snack service provided by the kindergarten and enclose HK\$550.
☐ Not to utilize the snack service provided by the kindergarten; I will provide my child's own snacks.

Faithfully,

Parent's Signature: _____

Date: _____

* Please check the box ☐