

## Entry Requirement

- High school or above
- Have a good standard of written English
- Have the ability to submit assignments on time

## Enrollment

### In person

1. Make an appointment & come to Admin Office, 5/F to submit application form . Pay either full fee or first installment with payment slip(s) given at Member Services Counter, G/F.
2. Collection of manuals will be 2 weeks after enrollment. We will contact you individually for details.
3. Submit 1st set of assignments 2 months after your get your manuals.

### By post

1. Complete an application form and pay full fee or first installment by CHEQUE payable to “**YMCA of Hong Kong**” and our postal address is listed below:

5/F Admin Office, YMCA of Hong Kong  
41 Salisbury Road, Tsim Sha Tsui

## Orientation Session

Join us at our coming **FREE Orientation Session** to know more about the programs and view our manuals.

**<Reservation by phone or email>**

**Date:** 13 Sept 2015 (Sun)

**Time:** 14:30

**Venue:** Rm 603, YMCA of HK, 41 Salisbury Road, Tsim Sha Tsui

## Enquiry

**Tel:** 2268-7096 (DHP Unit)

**Email:** [oliviahong@ymcahk.org.hk](mailto:oliviahong@ymcahk.org.hk)

# Montessori Teaching Diploma

**[For Overseas Domestic Workers ONLY]**

## What is NAMC?

The North American Montessori Center (NAMC) in Canada has been in operation since 1996, providing professional Montessori distance education programs to individuals throughout North America and around the globe.

## What is Montessori?

The Montessori method of teaching aims for the fullest possible development of the whole child for life's rich experiences. Montessori teachers are trained facilitators in the classroom to assist and direct. They stimulate the child's enthusiasm for learning and to guide it, without interfering with the child's natural desire to teach himself and become independent.

Our distance education program offers a comprehensive curriculum, gives you a better chance to acquire employment in Montessori environments. If you love children and want to teach, we recommend this course to you.



香港基督教青年會  
YMCA OF HONG KONG



NAMC  
North American  
Montessori Center

## Infant/Toddler (Birth –3) Diploma Program

The program is divided into **3 separate components**. Each component must be completed within a 2-month period, for a total of **6 months**. Assignments which correspond with the **7 curriculum manuals** are to be submitted by email or mail to NAMC for marking. A tutor will be assigned to you to provide guidance throughout your program of study. Assessment is based on assignments only, no exam.

### Curriculum

| Component 1  | Component 2  | Component 3  |
|--|--|--|
| <ul style="list-style-type: none"> <li>• Montessori 0-3 Classroom Guide</li> <li>• Infants A</li> <li>• Infants B</li> </ul> | <ul style="list-style-type: none"> <li>• Toddlers A</li> <li>• Toddlers B</li> </ul> | <ul style="list-style-type: none"> <li>• Twos A</li> <li>• Twos B</li> </ul> |

### Payment [For overseas domestic workers ONLY]

**Total = \$9,593** (*Cash & Cheque ONLY*)

1st & 2<sup>nd</sup> installment = \$1,200

3rd installment = \$1,193

4th – 10th installment = \$870@

| <u>Fee includes:</u>   | <u>Fee does <b>NOT</b> include:</u>   |
|--|---|
| <ul style="list-style-type: none"> <li>❖ Black &amp; White colour manuals;</li> <li>❖ Assignments;</li> <li>❖ Tutor's support;</li> <li>❖ Diploma</li> </ul> | <ul style="list-style-type: none"> <li>❖ Blackline Masters CD;</li> <li>❖ Transcript;</li> <li>❖ Cost of sending assignments to Canada</li> </ul> |

*Upon successful completion of your program, a diploma will be issued by NAMC. NAMC's Montessori diplomas are recognized internationally.*

## Preschool/Kindergarten (3 – 6 years) Diploma Program

The program is divided into **3 separate components**. Each component must be completed within a 2-month period, for a total of **6 months**. Assignments which correspond with the **7 curriculum manuals** are to be submitted by email or mail to NAMC for marking. A tutor will be assigned to you to provide guidance throughout your program of study. Assessment is based on assignments only, no exam. You are required to attend a 4-hour practice session at the YMCA of HK to familiarize yourself with the Montessori materials.

### Curriculum

| Component 1  | Component 2  | Component 3  |
|--|--|--|
| <ul style="list-style-type: none"> <li>• Montessori 3-6 Classroom Guide</li> <li>• Practical Life</li> </ul> | <ul style="list-style-type: none"> <li>• Sensorial Development &amp; Music</li> <li>• Language Arts</li> </ul> | <ul style="list-style-type: none"> <li>• Mathematics</li> <li>• Culture &amp; Science</li> </ul> |

### Payment [For overseas domestic workers ONLY]

**Total = \$9,243** (*Cash & Cheque ONLY*)

1st & 2<sup>nd</sup> installment = \$1,100

3rd installment = \$1,093

4th – 10th installment = \$850@

| <u>Fee includes:</u>  | <u>Fee does <b>NOT</b> include:</u>  |
|---|--|
| <ul style="list-style-type: none"> <li>❖ Black &amp; White colour manuals;</li> <li>❖ Assignments;</li> <li>❖ Tutor's support;</li> <li>❖ 1-year access to online training videos</li> <li>❖ Diploma</li> </ul> | <ul style="list-style-type: none"> <li>❖ 4-hour Familiarization</li> <li>❖ Blackline Masters CD;</li> <li>❖ Transcript</li> <li>❖ Cost of sending assignments to Canada</li> </ul> |



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**YMCA OF HONG KONG**



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# APPLICATION FOR NAMC MONTESSORI TEACHING DIPLOMA

### A. Personal Particulars

[illegible]

**2. OTHER NAMES** | | | | | | | | | | | | | | | | | | | | | |

**3. WHAT NAME DO YOU WANT TO BE PRINTED ON YOUR DIPLOMA?**

4. HKID no. \_\_\_\_\_ 5. Nationality: \_\_\_\_\_

**ATTACHED XEROX COPY OF 1ST PAGE OF YOUR DH CONTRACT, HKID CARD, OTHER PASSPORT(S)**

6. Tel:(HOME) \_\_\_\_\_ (MOBILE) \_\_\_\_\_ Time to call: \_\_\_\_\_

7. E-mail address: \_\_\_\_\_

8. Address in HK: \_\_\_\_\_

9. Standard of education (please ✓ whichever is appropriate)

High School Graduate ☐      Higher Certificate/Diploma ☐      College/University Graduate ☐

## B. Program Application

10. I hereby make application for the *(please ✓ whichever is appropriate)*

**Infant/ Toddler Program** ☐

**Preschool/ Kindergarten Program** ☐

### C. Declaration

12. I understand that the full cost of the Infant/ Toddler Program is \$9,593 and the Preschool/Kindergarten Program is HK\$9,243. The program fees include all materials but exclude any costs involved in mailing/ e-mailing assignments to Canada. Tuition will be paid in 10 installments or less.

13. I have read and understood the Terms and Conditions of the diploma programs and will conform to these.

Signature of Applicant

Date Signed \_\_\_\_\_

**D. Source of Information**

**Please take a minute to answer the following:**

14. What is/are the reason(s) for applying for this program? *(Can choose more than one)*

- a) For personal career opportunities
- b) To be able to teach my own children
- c) Personal interest
- d) Others (Please specify: \_\_\_\_\_)

15. How do you know this program?

- a) YMCA's website
- b) NAMC's website
- c) Quarterly Flyer
- d) Friend
- e) Others (Please specify: \_\_\_\_\_)

**FOR OFFICE USE ONLY**

Student name: \_\_\_\_\_  
no.: \_\_\_\_\_

Student

| Monthly Payment        | Date      | Assignments/ Familiarization  | Date    |
|------------------------|-----------|-------------------------------|---------|
| 1st payment: HK\$      |           | Assignment deadline – 1st set |         |
| 2nd payment: HK\$      |           | Assignment deadline – 2nd set |         |
| 3rd payment: HK\$      |           | Assignment deadline – 3rd set |         |
| 4th payment: HK\$      |           | Familiarization - sensorial   |         |
| 5th payment: HK\$      |           | Familiarization - math        |         |
| 6th payment: HK\$      |           |                               |         |
| 7th payment: HK\$      |           | Familiarization fee           |         |
| 8th payment: HK\$      |           | Transcript fee                |         |
| 9th payment: HK\$      |           | Extension fee                 |         |
| 10th payment: HK\$     |           | Re-registration fee           |         |
|                        |           |                               |         |
| Diploma/<br>Transcript | Signature | Date                          | Remarks |
| Arrival of Diploma     | N.A.      |                               |         |
| Pick up of Diploma     |           |                               |         |
| Arrival of Transcript  | N.A.      |                               |         |
| Pick up of Transcript  |           |                               |         |